

## **ADMISSION POLICY**

Applications are considered on the basis of merit/qualifications regardless of race, color, gender, religion, disabilities, age or national origin.

The qualified candidates among the applicants are selected on merit against the available seats. Applications for admissions should be submitted to the Admissions and Registration department prior to the beginning of each semester. Regular attendance at all classes, lectures, studios, sessions and seminars is mandatory.

Students who have successfully completed the required qualifications/examinations shall be eligible for admissions in next semester.

Provisional Admissions may be given to students only if they have already appeared in the exam for the completion of the previous academic program required for eligibility at the time of admissions at KASBIT.

# However, the student must submit the pass Marksheet of the previous academic qualification before the commencement of his/her first semester.

A candidate who shall meet the minimum bench-mark will be allowed to register in the 1<sup>st</sup> semester in (ADP) in Commerce, BBA, BSCS, BSAF, MBA and MS programs.

Candidates who fail to pass the admission/aptitude test are not eligible for admission at KASBIT.

## **General Admission Requirements:**

The eligibility requirements and documents required at the time of admissions for academic programs are as follows:

## Associate Degree (ADP) in Commerce 14 years of schooling.

(ADP) in Commerce is 2 years program comprises of 22 courses with 66 Credit Hours. The program based on 4 semesters of 05 months each. The intake is twice a year, with a maximum course load of 06 per semester.

#### **Eligibility:**

For admission in (ADP) in Commerce the applicants must pass in Intermediate or A-Level with minimum two C's (excluding General paper & Urdu) or equivalent, high school of diploma recognized by the Sindh board.

The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

#### **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. CNIC/B-Form
- 6. Six Passport size photographs

## **Bachelors of Business Administration 16 years of Schooling**

Bachelors of Business Administration program is 4 years degree program comprises of 45 courses with 135 credit hours of multi-disciplinary management sciences courses. The program based on 8 semesters of 05 months each. The intake is twice a year, with a maximum course load of 06 per semester.



#### **Eligibility:**

For admission in Bachelors of Business Administration the applicants must have minimum 2<sup>nd</sup> division in Intermediate or A-Level with minimum two C's (excluding General paper & Urdu) or equivalent, high school of diploma recognized by the Sindh board.

The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

## **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. CNIC/B-Form
- 6. Six Passport size photographs

#### BS of Accounting and Finance 16 years of Schooling

Bachelors of Accounting & Finance is a 4 years degree program comprises of 48 courses with 144 credit hours of pure accounting and finance course structure. The program based on 8 semesters of 05 months each. The intake is twice a year, with a maximum course load of 06 per semester.

#### **Eligibility:**

For admission in BS Accounting &Finance the applicants must have 45 % marks in Intermediate or A-Level with minimum on B and two C's in principle subjects Accounting ad Mathematics (excluding General paper & Urdu) or equivalent, high school of diploma recognized by the Sindh board.

The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

#### **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. CNIC/B-Form
- 6. Six Passport size photographs

## Bachelors of Computer Science (BSCS) 16 years of Schooling

BSCS is a 4 years degree program comprises of 41 courses plus one project with 132 credit hours of pure BSCS course structure. The program based on 8 semesters of 05 months each. The intake is twice a year, with a maximum course load of 06 per semester.

## **Eligibility:**

For admission in BSCS the applicants must have 50 % marks in Intermediate (HSC) Pre – Engineering examination and applicant having a combination of Physics, Mathematics and computer Science is also eligible or GCE (A-Level) in Mathematics, Physics, Chemistry Application having a level or other foreign qualification must provide an equivalence certificate with at least 50% marks issued by intermediate board committee of chairmen (IBCC



The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

#### **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. CNIC/B-Form
- 6. Six Passport size photographs

#### Bachelors of Business Administration (2 years degree program) 16 years of Schooling

Bachelors of Business Administration is a 2 years degree program comprises of 27-29 courses with 79-85 credit hours of multi-disciplinary management sciences courses. The program based on 4 semesters of 05 months each. The intake is twice a year, with a maximum course load of 06 per semester.

## **Eligibility:**

For admission in Bachelors of Business Administration (2 Years) the applicants must complete 14 years of Education (B.COM, B.A, BSC) with minimum of 2<sup>nd</sup> division and other equivalent qualification.

The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

#### **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. Graduation Degree
- 6. Graduation Marksheet
- 7. CNIC-B-Form
- 8. Three Passport size photographs

## Masters of Business Administration (1.5 Years Degree program) 18 Years of Schooling

Masters of Business Administration 1.5 years degree program comprises of 10 courses and 1 project based on the elective chosen as majors. The program based on 03 semesters of 5 months including 6 core courses, 4 electives as per the applicants' chosen majors and 1 Project or 2 courses against their project for the completion of degree program. The minimum time to complete the project is 06 months/1 regular semester.

#### **Eligibility:**

For Admissions in Masters of Business Administration program (1.5 Years) applicant must have completed 16 years of Education with minimum 2.5 Cumulative Grading Point Average (CGPA) semester system in the relevant field or minimum  $2^{nd}$  division in Annual System from Higher Education Commission (HEC) recognized university.

The applicant has to take an Institute based admission test.



Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

# **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. Bachelor's Degree
- 6. Bachelors Marksheet
- 7. CNIC/B-Form
- 8. Six Passport size photographs
- 9. 4 years Job experience certificate (Not mandatory)

## Masters of Business Administration (2.5 Years Degree program) 18 Years of Schooling

Masters of Business Administration 2.5 years degree program for applicants coming from non – Business schooling comprises of 20 courses and 1 project based on the elective chosen as majors. The program based on 05 semesters of 05 months including 16 core courses, 04 electives as per the applicants' chosen majors and 1 Project or 02 courses against their thesis for the completion of degree program. The minimum time to complete the Project is 06 months/1 regular semester.

# **Eligibility:**

For Admissions in Masters of Business Administration program (2.5 Years) applicant must have completed 16 years of Education with minimum 2.5 Cumulative Grading Point Average (CGPA) semester system in the any field or minimum 2<sup>nd</sup> division in Annual System from Higher Education Commission (HEC) recognized university from non-Business schooling. The applicant has to take an Institute based admission test.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

#### **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. Bachelor's Degree
- 6. Bachelors Marksheet
- 7. Master's Degree
- 8. Masters Marksheet
- 9. CNIC/B-Form
- 10. Six Passport size photographs
- 11. 4 years Job experience certificate (Not Mandatory)

## Masters of Sciences (Management Sciences) 1.5 Years Degree Program

Masters of Sciences is a 1.5 years degree program comprises of 08 courses and 1 thesis based on their majors. The program based on 03 semesters of 5 months including 8 core courses and 1 Thesis or for the completion of degree program. The minimum time to complete the thesis is 06 months/1 regular semester.

## **Eligibility:**

For Admissions in Masters of Sciences program (1.5 Years) applicant must have completed 16 years of Education with minimum 2.5 Cumulative Grading Point Average (CGPA) in semester



system in the relevant field or minimum 1<sup>st</sup> division in Annual System from Higher Education Commission (HEC) recognized university.

The applicant has to take an Institute based admission test or NTS/GRE.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

## **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. Bachelor's Degree
- 6. Bachelors' transcript
- 7. Master's Degree (if any)
- 8. Master's Transcript (if any)
- 9. CNIC/B-Form
- 10. Six Passport size photographs
- 11. 4 years Job experience certificate (Not Mandatory)

#### Philosophy of Doctorate (Management Sciences)

Philosophy of Doctorate in management sciences is a doctorate degree program comprises of 06 courses and 1 dissertation. The degree based on fully research courses with the dissertation examined by Local and International examiners of the relevant fields. The 06-course work based on 18 Credit hours and the 1 dissertation is based on 18 Credit hours.

# **Eligibility:**

For Admissions in the PhD program there should be a minimum 3.00 Cumulative Grading Point Average (CGPA) in semester system and 1<sup>st</sup> division in annual system from Higher Education Commission (HEC) recognized university.

The applicant must have carried out research work of minimum 06 credit hours in the previous degree in the relevant field.

GAT (Subject) or Institute based Admission Test in the area of Management Sciences is required.

Upon successfully qualifying the admission test, the applicant shall be called for a final interview, in which his/her admission shall be confirmed.

Minimum time period for the completion of PhD program is of 03 years, whereas, the maximum time period is up to 08 years.

# **Documents Required:**

- 1. Matriculation/Equivalent Certificate
- 2. Matriculation/Equivalent Marksheet/Transcript
- 3. Intermediate/Equivalent Certificate
- 4. Intermediate/Equivalent Marksheet/Transcript
- 5. Bachelor's Degree (HEC attested)
- 6. Bachelor's Transcript (HEC Attested)
- 7. Master's Degree (HEC attested)
- 8. Master's Transcript (HEC attested)
- 9. HEC Equivalency of 18 years of Schooling in the relevant field/discipline
- 10. CNIC/B-Form
- 11. Six Passport size photographs
- 12. Job experience certificates